D.M.PUBLIC SCHOOL
PARSIA, PUTKI, DHANBAD
Fortnightly Syllabus Planning (2024-25)
Class: V
Subject: COMPUTER

SI No	Duration	No of Teaching Days	Syllabus to be covered
**New Session begins on 4th April, 2024**		
1	5th April - 15th April		**Ch – 1. More on Windows** • **Windows Media layer** • **Ripping and Burning CD/DVD** • **Operating system for Mobile Devices**
2	16th April – 30th April		**Ch – 2. Inserting objects in Word** • **Adding Pictures from a file** • **Inserting WordArt**
3	1st May – 15th May		**Ch- 2. Inserting objects in Word (Continues……)** • **Inserting Shapes** • **Inserting Symbols**
4	16th June – 30st June		**Ch – 3. Creating Presentation** • **Creating A presentation Using Templates** • **Using Themes** • **Running a slide show** **Revision work**
5	**1st July – 9th July - PRE MID TERM EXAMINATION**		
6	10th July – 31th July		**Ch – 3. Creating Presentation (Continues ………..)** • **Presentation Views** • **Slide Layouts** **Ch – 4. Formatting a Presentation** • **Slide Master** • **Background Colour** • **Formatting Effects**
7	1st Aug – 15th Aug		**Ch – 4. Formatting a Presentation (Continues…..)** • **Alignment** • **Inserting shapes / Pictures** • **Rotating Objects** • **Bullet and Numbering** **Ch – 5. Introduction to Excel** • **Creating a new workbook and worksheet** • **Typing data in cell** • **Entering data in worksheet**
8	16th Aug – 31st Aug		**Ch – 5. Introduction to Excel (Continues .....)** • **Auto fill** • **Editing a cell data**
9	1st Sep – 12th Sep		• **Worksheet – 1**

			• **Test paper – 1** **(Revision Work)**
10	**13st Sep– 1th Oct - MID TERM EXAMINATION**		
11	2st Oct – 15th Oct		**Ch – 6. Playing with multiple sprites.** • **Introduction to Scratch** • **Adding a Sprite** • **Show and hide sprite**
12	16th Oct – 31st Oct		**Ch – 6. Playing with multiple sprites (Continues. …..)** • Adding Sound in project from Library • Adding a backdrop
13	1st Nov – 15th Nov		**Ch – 7 Internet and E-mail** • **History of Internet** • **Search Engine**
14	16th Nov – 30th Nov		**Ch – 7 Internet and E-mail (Continue…….)** • **Email** • **Netiquette** • **Internet Abbreviation and Emojis** **(Revision Work)**
15	**2st Dec– 10th Dec - POST MID TERM EXAMINATION**		
16	11th Dec – 24st Dec		**Miscellaneous Chapters and Exercises** • **AI and Technological Advancement** • **Introduction to Excel 2019**
17	3st Jan – 15th Jan		• **Computer Thinking** • **Wellness Zone** **Revision work**
18	16th Jan – 31st Jan		**Revision work**
19	1st Feb – 15th Feb		**Revision work**
20		**20th Feb to 8th March: Annual Examination**	

Portion For Assessments

Assessment	Portion
PRE MID TERM (PT 1)	Ch – 1 and Ch -2
MID TERM	Ch – 1 , 2 , 3 and 4 and worksheet – 1
POST MID TERM (PT 2)	Ch – 5 and 6
ANNUAL	30 % from Mid Term(Ch-1,2,3,4,worksheet-1) and 70% from ch-5,6,7,worksheet-2 and Miscellaneous Chapters and Exercises